



COMMISSIONER
Jon Weizenbaum

Memorandum

To: Community Services Regional Directors
Community Services Program Managers

From: Becky Hubik
MDCP/CCAD Policy Lead
Long Term Services and Supports Policy

Subject: Mutual Exclusion of Emergency Response Services and Primary Home Care
with Texas Home Living (TxHmL) Community First Choice (CFC) Services

Issuance Date: June 11, 2015 LTSS 15-05-002

Effective Date: June 1, 2015

The purpose of the memo is to inform DADS case managers of the process for transitioning individuals from Primary Home Care (PHC) to Texas Home Living (TxHmL) Community First Choice (CFC) Personal Attendant Services/Habilitation (PAS/HAB) and for transitioning individuals from Emergency Response Services (ERS) to TxHmL CFC ERS.

Effective June 1, 2015 TxHmL individuals are not eligible to receive PHC or ERS while receiving services in the TxHmL Program as these services are mutually exclusive. Effective the date of this memo, DADS staff who receive new requests for PHC or ERS from individuals who are enrolled in TxHmL must tell the requestor to contact the individual's service coordinator to request personal attendant services and habilitation or ERS through CFC delivered by the individual's TxHmL Program provider.

CFC PAS/HAB and CFC ERS Medicaid State Plan benefits provided by their TxHmL Program provider will begin upon the Local Intellectual Developmental Disability Authorities (LIDDAs) review or renewal of the individual's TxHmL individual plan of care (IPC). LIDDAs intend to schedule the TxHmL IPC revision between June 1, 2015 and May 31, 2016. TxHmL providers will deliver CFC services in a manner similar to PHC and ERS. The following paragraphs contain additional information regarding the transition activities required for termination of PHC and ERS and addition of CFC PAS/HAB and CFC ERS services by the TxHmL Program provider.

Case Manager's Responsibilities in Transition of PHC and ERS to CFC

In accordance with Information Letter [2015-35](#), LIDDAs will contact the designated DADS regional phone number to notify DADS case management staff that a TxHmL IPC renewal or

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revision is needed. TxHmL service coordinators and DADS case managers must coordinate the end dates for PHC and ERS and the start dates for CFC PAS/HAB and CFC ERS as follows:

1. If the TxHmL IPC end date is before the PHC services or Title XX ERS annual review due date, the TxHmL service coordinator must initiate the renewal IPC at least 30 calendar days before the IPC end date.
2. If the PHC services or Title XX ERS annual review due date is before the TxHmL IPC end date, the TxHmL service coordinator must initiate a revised IPC effective date that is at least 21 calendar days before the PHC services or Title XX ERS annual review due date.

The TxHmL service coordinator will notify the DADS regional contact to get the name and phone number to contact the DADS case manager and provide the effective date of the TxHmL IPC with added CFC PAS/HAB units or ERS services. Following the contact from the TxHmL service coordinator, the DADS case manager sends Form 2101, Authorization for Community Care Services, to the PHC and/or ERS provider at least 14 calendar days prior to the termination date. For individuals receiving PHC through the Client Directed Services (CDS) option, the DADS case manager will send/fax a completed copy of the individual's Form 2101, to the Financial Management Service Agency (FMSA) at least 14 calendar days prior to the termination date.

Case managers must use SAS code 23 in Item 6, Term Date, on Form 2101, to terminate PHC and/or ERS services. The statement case managers use in the comments sections of Form 2101, as the reason for termination of PHC and/or ERS is: "Services have been replaced with Community First Choice (CFC) to be provided by the individual's Texas Home Living Program provider."

Related Case Management Policy

Applicable CM CCAD HB sections for processing termination of services on Form 2065-A handbook reference section include 2433.2, 2530, 2534 and 2534.1.

CM CCAD HB Section 2534 Mutually Exclusive Service, 2534.1 Services through Texas Home Living Waiver and Appendix XX has been revised to reflect the changes stated in this memorandum.

If you have questions about this memo, please contact DADS at: ccad@dads.state.tx.us