

Targeted Case Management Service Authorization in SASO

Creating the TCM Service Authorization in SASO

A service authorization (SA) for Targeted Case Management (TCM) is created in SASO for all Medicaid recipients receiving Service Coordination from a Local Authority (LA). For individuals enrolled in HCS or TxHmL, or Medicaid recipients receiving service coordination from a local authority, the first billing for a TCM event triggers the opening of an SA, which is effective for one year after the first TCM event. The service authorization is identified as Service Group (SG) 14 or “SG 14 SA,” which is associated with TCM provided by a local authority.

Requesting an Existing TCM Service Authorization be Closed

If an individual with SG 14 SA enrolls in another DADS program in which receiving TCM is mutually exclusive with receiving services through the other program, such as CLASS or MDCP, the individual’s existing service authorization must be closed. As long as the SG 14 SA is in place then the SA for the other DADS program cannot be entered in SASO because the two are mutually exclusive. Furthermore, the LA has no ability to manually close the service authorization.

When DADS is notified that an individual who has an open SA for TCM will be enrolling in another DADS program that is mutually exclusive with TCM, the appropriate regional CMS Coordinator must be contacted to resolve the mutually exclusive SA issue. The regional Claims Management Services (CMS) Coordinator will contact the designated staff* in the DADS Local Authority Section in the Local Procedure Development and Support (LPDS) unit. The designated staff:

- follows up with the appropriate LA to ensure they are aware of the individual’s change in program and to confirm that TCM will not be provided after the individual’s enrollment date for the other DADS program; and
- notifies the regional CMS Coordinator that the LA is aware that the individual’s TCM service authorization will be or has been closed.

The CMS Coordinator enters an end date for the SG 14 SA in SASO.

* The designated staff in the DADS Local Authority Section in the LPDS unit are:

Primary: Anna Heikal anna.heikal@dads.state.tx.us or (512) 438-3377

Secondary: Cindy Pollan cindy.pollan@dads.state.tx.us or (512) 438-5905

Local Authority Section Responsibilities

If the LA is notified that an individual with an SG 14 SA will be enrolled in another DADS program, the LA is responsible for notifying the appropriate regional CMS coordinator as indicated on the chart found at: http://www.dads.state.tx.us/handbooks/lah/Regional_Claims_Management_Services_Coordinators/index.htm

Additionally, the LA is responsible for not providing TCM after the individual’s enrollment in the other DADS program.

TCM and PASRR Evaluation

If the SG 14 SA was created by an LA’s completion of a PASRR evaluation (PE) and the individual is enrolling in or returning to a DADS program other than HCS or TxHmL, such as CLASS or MDCP, the designated staff:

- notifies the LA that they must request reimbursement for required service coordination activities using Form 1048 (Summary Sheet for Services to Individuals with IDD in a Nursing Facility); and
- notifies the regional CMS Coordinator that the SA for TCM may be ended or removed as necessary.