

AGE WELL LIVE WELL

The 4 R's of Volunteer Management

Presented by:

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Volunteer

You'll be amazed.

DADS Volunteer Program

The life you enrich may be your own!



"The best way to find yourself is to lose yourself in the service of others."

Mahatma Gandhi (1869-1948)



Volunteer

You'll be amazed.

Session Objectives

This training will cover the 4 R's of Volunteer Management

- Recruit
- Retain
- Recognize
- Relate



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Age Well Live Well

PROGRAM

An initiative of the Texas Department of Aging and Disability Services (DADS) Volunteer and Community Engagement (VCE) office that educates and motivates individuals to prepare for the future by:

- encouraging healthy lifestyle activities;
- building awareness of available resources; and
- creating change through volunteerism and community engagement activities.



Volunteer

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DADS Volunteer Program

Volunteers at DADS work in the

- State supported living centers
- State Office
- Ombudsman
- Benefits Counseling
- Foster Grandparents
- And more...



Volunteer

You'll be amazed.

"Volunteer... You'll be Amazed"



Never stop doing little things for others.
Sometimes those little things occupy the
biggest part of their hearts.

The most important thing is just
being there.



Volunteer

You'll be amazed.

Recruit – Where?

- www.Volunteermatch.org
- www.idealists.org
- www.voa.org
- www.pointsoflight.org



Volunteer

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Recruit

- Civic Organizations
- Faith-Based Organizations
- Fraternities
- Sororities
- Technical colleges
- Internship programs
- Volunteer Center Recruiting Fairs
- Friends
- Family Members



Volunteer

You'll be amazed.

Recruit

Volunteer assignment descriptions should include the:

- Title
- Location
- Supervision
- Purpose
- Requirements



Volunteer

You'll be amazed.

Recruit

What makes your organization unique?

Location?

Clients?

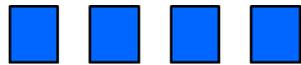
Culture?



Volunteer

You'll be amazed.

Recruiting Volunteers



Volunteer

You'll
be
amazed.

Texas Department of Aging and Disabilities Services (DADS) volunteers and partners give their time, expertise and support to better serve older adults and people with intellectual and developmental disabilities.

Volunteering has a positive impact on your community and creates amazing possibilities.

Call 1-800-889-8595 to get started!



Volunteer

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Retain Volunteers

- Promote a welcoming environment for volunteers!
- Keep the volunteer engaged.
- Give them challenging assignments, when possible.



Volunteer

You'll be amazed.

Retain

- Provide Orientation
- Tour the facility
- Introduce the staff
- Include safety information
- Educational information about client population
- Information about reporting abuse, neglect and exploitation



Volunteer

You'll be amazed.

Retain

Setting healthy boundaries between clients and volunteers and volunteers and staff.

Examples of boundary guidelines your facility/organization may have:

- Confidentiality
- Personal errands and favors
- Communication with staff



Volunteer

You'll be amazed.

Retain

Keeping your volunteers informed:

- Newsletter
- Social media
- Training
- Social gatherings



Volunteer

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Imagine...

Imagine all the people
living life in *Peace*.
You may say I'm a *Dreamer*,
but I'm not the only one.
I *Hope* someday you'll join us,
and the world will *Live* as one.

John Lennon



Volunteer

You'll be amazed.

Recognize

- Recognize volunteers formally and informally
- Involve the clients in developing the volunteer recognition programs
- Clients award certificates and host reception for volunteers
- [DADS Vision Awards.](#)



Volunteer

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Recognize

Formal volunteer recognition

- A management approved process for thanking and honoring volunteers for their service
- May include plaques, trophies, gift cards, parking spots
- Formal recognition is a great opportunity for positive news



Volunteer

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Recognize

Informal volunteer recognition

- A verbal thank you from clients and staff
- A written thank you from clients and staff
- Thanks happens frequently



Volunteer

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Recognize

National Volunteer Week is...

- About inspiring, recognizing and encouraging people to seek out imaginative ways to engage in their communities
- About taking action and encouraging individuals and their respective communities to be at the center of social change
- April 10-16, 2016
- April 23-29, 2017
- [Points of Light](#)



Volunteer

You'll be amazed.

Recognize

Family Volunteer Day Is...

- A day of service that demonstrates and celebrates the power of families who volunteer together, supporting their neighborhoods, communities and the world.
- November 19, 2016
- [Points of Light](#)



Volunteer

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Relate

Building relationships:

- Volunteers build relationships with the clients to keep them interested and engaged.
- Allow time when meeting first time.
- Reduce disruptions
- Space for silence
- Utilize active listening



Relate

Be prepared...

- Select activities that benefit the facility, the resident and the volunteer.
- Evaluate the activity.
- Continue with annual events that are successful.
- Plan for 6-12 months



Volunteer

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“They have given me more than I can ever give them.”

Judy, State Supported Living Center volunteer



Volunteer

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“The more volunteers we have,
the more nursing homes we can
reach. My heart’s desire is to
have volunteers in every nursing
home in America.”

Donna, Nursing home volunteer.



Volunteer

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Questions?

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1-800-889-8595

Thank you!



Volunteer

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