

# COMBINING PROJECTS COMPANION DOCUMENT

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## Combining Projects Companion Document

### Overview

As part of the waiver extension, HHSC is streamlining the DSRIP program to lessen the administrative burden on providers while focusing on collecting the most important types of information. Toward this goal, providers may request to combine certain DSRIP projects into a single project for the waiver extension (demonstration year (DY) 6 to DY10). The combined project would begin reporting in the transition year (DY6).

In DY2-5, similar projects may have been submitted through multiple passes in the initial Regional Healthcare Partnership (RHP) Plan submission, as 4-year and 3-year projects, or in multiple regions due to the requirements in the Program Funding and Mechanics Protocol. Based on these issues, projects that may combine include:

- Cross-regional community mental health center (CMHC) projects;
- Similar projects by the same provider within one region; or
- Similar projects by different providers within the same health system and region.

HHSC may consider additional project combinations in the future.

#### Requirements for combining projects:

- The combined Category 1 or 2 project valuation may not exceed \$5M per DY. HHSC will review combined projects to ensure they meet Medicaid/low-income uninsured (MLIU) valuation requirements.
- Combined projects must be from the same Project Area, e.g., 1.1 *Expand Primary Care Capacity*.
- CMHCs may choose to combine into one home region.
  - The home region selected must be the region with the highest total valuation.
  - CMHCs will be required to maintain a portion (5-10%) of the original allocation in each of the regions for the regional performance bonus pool.
- Multiple projects may be combined into one primary project.
  - The DSRIP performing provider of the primary project will continue to report and receive payments.
  - Sub-contractors or collaborating providers will continue to report information to the DSRIP provider and receive payments from the DSRIP provider based on fair market value.

#### Other guidelines:

- Quantifiable Patient Impact (QPI) goals will be combined across projects.
- The highest Medicaid/low-income uninsured (MLIU) percentage goal from the combined projects will be used for the combined project in the transition year (DY6) with limited exceptions.
- QPI grouping will remain the same for the transition year as in DY2-5.
- Category 3 outcomes will remain the same as previously selected.

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Combined projects must meet the same requirements applied to all projects. The proposed DY6 requirements are included in the *Transition Year Proposal* that will be posted in January on the HHSC waiver website under **Waiver Renewal**: <http://www.hhsc.state.tx.us/waiver-renewal.shtml> and are subject to CMS approval.

### Timeline

- **February 1, 2016 5:00pm** - Providers submit the completed *Project Combination Template* to the waiver mailbox at [TXHealthcareTransformation@hhsc.state.tx.us](mailto:TXHealthcareTransformation@hhsc.state.tx.us). HHSC will send a receipt confirmation email within three business days of receiving the template.
- **February 22, 2016** - HHSC will begin providing approval of combined projects or request additional information regarding the information submitted.
- **March 4, 2016** - Due date for providers to submit responses to HHSC requests for additional information.
- **March 21, 2016** - HHSC will approve or deny the additional information submitted in response to HHSC comments on combined projects.
- **October 1, 2016** - Approved combined projects are effective (pending CMS approval of the transition year).

### Project Combination Template

Providers electing to combine projects must complete the *Project Combination Template*. The template is posted on the HHSC waiver website on the [Tools and Guidelines for Regional Healthcare Partnership Participants](#) page under **Requests to Combine Projects**.

The DSRIP performing provider of the primary project(s) should complete the Project Combination Template. The template is used to:

- Submit contact information regarding combining projects.
- Select the primary project(s) and additional project(s) to combine.
- Enter an explanation for combining projects.
- Display combined valuation, QPI and MLIU goals, pre-DSRIP baseline, and Category 3 outcomes that will be used for the transition year.
- Obtain provider agreement or disagreement of the combined information.

Please review your current DSRIP projects to determine if any may be eligible to combine prior to completing the template. The list of DSRIP Approved and Active projects is posted on the HHSC waiver website on the [Regional Healthcare Partnership Plans](#) page under **RHP Summary Information**.

Please note that it may take one or two seconds for the template to calculate after making an entry. If an error occurs, please try to redo the most recent action and wait a few seconds. If you encounter problems with the template, please contact the waiver mailbox at [TXHealthcareTransformation@hhsc.state.tx.us](mailto:TXHealthcareTransformation@hhsc.state.tx.us) with SUBJECT: Combination Template.

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**Template Instructions**

Yellow cells are fields for provider input. White cells include pre-populated information.

***Provider Information and Inputs Tab***

This tab requires entry of contact information and selection of primary projects for combining with other projects. The Progress Tracker indicates if all required fields have been completed.

Contact Information - Enter information for the individuals HHSC may contact if additional information regarding combining projects is needed.

<b>Contact Information</b>	
<i>Please enter the contact information of the primary contact(s) regarding information reported in this template</i>	
Contact Name:	
Email Address:	
Phone Number:	
Contact Name:	
Email Address:	
Phone Number:	

Provider Information - Select your RHP and TPI used for DSRIP Projects.

If you are a CMHC that is planning to combine cross-regional projects, the home region with the highest DSRIP valuation should be selected. The template will notify you of the RHP that satisfies this condition, if you are not aware of it.

<b>Provider Information</b>	
<i>Please select your Regional Healthcare Partnership (RHP) and TPI</i>	
RHP:	6
TPI:	133340307
Provider Name:	Hill Country Community MHMR Center (dba Hill Country MHDD Centers)

**Note: As a CMHC provider, you are eligible to perform cross-regional project combinations. If you intend to perform cross-regional combinations, the primary project must be from the RHP with the greatest total Cat 1-4 DY5 Valuation. The RHP with that fulfills this requirement is:**

**RHP 7**

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Primary Projects - All Category 1 and 2 projects for the selected RHP and TPI are listed. The Project ID, Project Option, and Project Description are pre-populated.

Indicate "Yes" to designate projects that will be Primary Projects in the project combinations. The DSRIP performing provider of the primary project will continue to report and receive payments. Sub-contractors or collaborating providers will continue to report information to the DSRIP provider and receive payments from the DSRIP provider based on fair market value.

### Primary Projects

*Please select all projects that will be Primary Projects in the project combinations*

A primary project would complete DSRIP reporting and be eligible to receive DSRIP payments. Sub-contractors/collaborating providers would submit any necessary data to the primary project and receive payments from the DSRIP Performing Provider based on market costs.

Cat 1 or 2 Project ID	Project Options	Project Description	Select Primary Projects for Combining
133340307.2.1	2.13.1	Implement two Mobile Crisis Outreach Teams (one for Kerr and Gillespie counties and one for Val Verde County) to provide 24 hour a day, 7 day a week behavioral health crisis intervention and crisis follow up services within the community setting in order to reduce emergency department utilization, incarceration and hospitalizations.	No
133340307.2.100	2.13.1	Hill Country MHDD Centers will develop a crisis response team specifically designed to address behavioral crises for individuals with dual diagnosis of IDD and mental health by utilizing interventions such as Cognitive Adaptation Therapy for the individual to reduce the recurrence of the crisis in the future.	No

Once you have finished selecting primary projects, indicate "Yes" and click the button "Create Project-Specific Sheets". Please wait 1 to 2 minutes for the project-specific sheets to be created. Note that after the project-specific sheets are generated, additional primary projects cannot be selected and selected projects cannot be deleted. If you have made an error in your selection, you will need to download a new version of the template from the waiver website and start over.

Yes I am finished selecting all primary projects for combining with other projects

**Create Project-Specific  
Sheets**

← You may now create your primary project sheets using this button

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### Project-Specific Tab

This tab requires selection of other/secondary projects to combine with the primary project, explanation for the combined project, and confirmation of QPI and MLIU information.

**Primary Project Information** - Select the *Combination Action* of either combining the primary project with the provider's "Own Projects" or combining with another provider's projects "Cross-Provider". If you are a CMHC, then the option "Cross-Regional" will also be available.

#### Primary Project Information

Primary RHP	6
Primary TPI	133340307
Primary Project ID	133340307.2.1

Project Area	2.13
Project Option	2.13.1
Combination Action	Cross-Provider

**Provider Selection** – This section will appear on the Project-Specific Tab if “Cross-Provider” or “Cross-Regional” is selected from the *Combination Action* dropdown menu. Select from the dropdown menu the other provider(s) who will combine projects with the primary project; up to 8 other providers may be selected. Only providers with projects in the same Project Area as the primary project are displayed. If “Cross-Regional” is selected, the provider will need to select the RHP number in addition to the other provider(s) they would like to combine projects with.

#### Provider(s) Selection

Please select the additional provider(s) with whom you wish to combine your project. Only providers with projects in the same Project Area as the Primary Project are displayed

Provider #1	Provider #5
Provider #2	Provider #6
Provider #3	Provider #7
Provider #4	Provider #8

**Project Combination Selection** - Enter "Yes" under *Selection* to choose which projects will be combined with the primary project. Only projects in the same Project Areas as the primary project are displayed. If the combined valuation exceeds \$5M, the template will not allow you to proceed. The Project Option, DY5 valuation, MLIU % and QPI metrics are displayed.

#### Project Combination Selection

Please select secondary projects to be included in this combination. Only projects in the same Project Area as the Primary Project are displayed

Selection	RHP	Cat 1 or 2 Project ID	Project Option	DY5 Valuation	DY4-5 MLIU %	QPI Metric 1		
						Metric ID & Description	pre-DSRIP Baseline	Metric Goal
Primary Project	6	133340307.2.1	2.13.1	\$675,100	86.38%	I-101.1 - Number of targeted individuals beginning services during demonstration year (Mobile Crisis Outreach Teams)	0	900
Yes	6	121990904.2.100	2.13.1	\$564,666	100.00%	I-6.1 - Number of targeted individuals enrolled / served in the project.	0	11
Yes	6	133340307.2.100	2.13.1	\$230,216	86.00%	I-6.1 - Number of targeted individuals enrolled / served in the project.	0	40
No	6	133340307.2.3	2.13.1	\$1,012,652	86.38%	P-3.1 - Number of targeted individuals enrolled / served in the project. Number of targeted individuals served in project in DY	0	130

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**Combined Project Information** - Based on the indication(s) of "Yes", the template will display the combined project information, including DY6 valuation, Project Description, Target Population, Primary Project Type, and Secondary Project Type(s). If there are different Primary Project Types for the combined projects, the template will allow you to select one Primary Project Type.

**Combined Project Information**

RHP	Cat 1 or 2 Project ID	Project Area	Project Option(s)	DY6 Valuation based on DY5 Combined	Project Description	Target Population(s)	Primary Project Type	Secondary Project Type(s)
4	10246097.2.1	2.0	2.0.1	\$2,556,342	Implement two Fall 2016 Care Coordination Teams for Kerr and Gillispie counties and one for Hill County (County) to provide 24-hour a day, 7 days a week behavioral health crisis intervention and crisis follow-up services within the community settings in order to decrease emergency department utilization, incarceration, and hospitalization. (1) Apply Behavioral Health Crisis Intervention and Follow-up (BHCIFU) services to children and adults within the emergency department in order to reduce the risk of and developmental disability. The primary focus is on emergency department, law enforcement, fire, police, and hospital. Hill County PHHD Center will develop a crisis response to emergency department for the address behavioral crisis for individuals with dual diagnosis of DD and mental health by utilizing intervention such as Crisis Intervention Team (CIT) for the individuals to decrease the occurrence of the crisis in the future.	Individuals within Gillispie, Kerr and Fall River counties who have behavioral health crisis. Individuals of all ages diagnosed with Autism Spectrum Disorder or are on the spectrum and Developmental Disability. Individuals with diagnoses of Intellectual Disability and developmental disability. Individuals with Hill County's 11 county service areas of BOPB (Boswell, Cassell, Elmer, Gillispie, Kern, Hill, Kinney, Maden, Paul, Verdell, and Walker).	Behavioral Health	Behavioral Health, Behavioral Health Crisis Intervention, Court involvement, ED Utilization/Overuse, Intellectual Developmental Disability (IDD), Specialty Care

**Select Reason for Combining Project** - Select the reason for combining projects from the dropdown list:

- "Providing similar services to different populations" - e.g., two similar prevention projects, one targeting females and the other targeting males.
- "Providing similar services to the same population" - this is for projects that may have been expansions of earlier projects, e.g., 3-year project that added another primary care clinic with the same services as a 4-year project.
- "Other"
- "Same project is provided across multiple regions" - only available to CMHCs.

**Select Reason for Combining Projects**

**Detailed Description of Project Combination** - Enter a detailed explanation for why the projects are being proposed to be combined. If a detailed description is not provided, HHSC will request additional information.

**Detailed Description of Project Combination**

**Modify Project Description** - The project descriptions of the projects were combined into one project description. The information may be duplicative. Please edit to reflect the combined project.

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### Modify Project Description

Please use the space below to update or streamline the final project description

Modify Target Population (Optional) - The target populations of the projects were combined into one target population. The information may be duplicative. Please edit as needed. If edits are not made, HHSC may edit the target population and request provider confirmation.

### Modify Target Population (Optional)

If you need to update or streamline the final target population, use the below space to do so

QPI/MLIU Information - Displays the combined projects' QPI and MLIU information for review and confirmation of combined information.

QPI/MLIU Information						QPI Metric 1		
Cat 1 or 2 Project ID	Project Area	Medicaid %	Low-Income, Uninsured %	Total MLIU %	QPI Grouping	Metric ID & Description	pre-DSRIP Baseline	Metric Goal
133340307.2.1	2.13	34.69%	51.69%	86.38%	Individuals	I-101.1 - Number of targeted individuals beginning services during demonstration year (Mobile Crisis Outreach Teams)	0	900
121990904.2.100	2.13	48.00%	52.00%	100.00%	Individuals	I-6.1 - Number of targeted individuals enrolled / served in the project.	0	11

Initial QPI/MLIU Information for Combined Project - Select the *QPI Metric ID* and enter the *Metric Description* based on the combining projects' QPI metrics. If the QPI metrics were different in the individual projects, then an explanation is required for the selected metric. If the QPI groupings were different in the individual projects, then a selection must be made and an explanation provided.

Initial QPI / MLIU Information for Combined Project						QPI Metric 1		
Cat 1 or 2 Project ID	Project Area	Medicaid %	Low-Income, Uninsured %	Total MLIU %	QPI Grouping	Metric ID	pre-DSRIP Baseline	Metric Goal
133340307.2.1	2.13	48.00%	52.00%	100.00%	Individuals		0	911
						Metric Description		

See the QPI Metric inputs to the right ---->

Please provide an explanation for the selected metric

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### Manual MLIU Corrections (Optional)

The highest MLIU percentage of the individual projects is used for the combined project. If you disagree with the selected MLIU percentage, then please enter the updated percentages and include an explanation. HHSC will review based on historical project information and whether valuation requirements are met.

#### Manual MLIU Corrections (Optional)

*If you disagree with the MLIU percentages above, you may manually enter the MLIU percentages and provide an explanation below*

Medicaid %	Low-Income, Uninsured %	Explanation for the change:

### Combined Pre-DSRIP Baseline Notes (Optional)

The pre-DSRIP baselines of the individual projects are added together for the pre-DSRIP baseline of the combined project. If you disagree with the combined pre-DSRIP baseline, or if one of the combining projects does not yet have an established pre-DSRIP baseline, please enter a proposed combined pre-DSRIP baseline and explanation for the change.

#### Combined Pre-DSRIP Baseline Notes (Optional)

*Use the space below to provide any notes, concerns, etc. about the combined pre-DSRIP baseline amount for each QPI metric*

### DY6 MLIU & QPI Reporting Requirements

The transition year (DY6) requires all projects to include a MLIU milestone. The information for the combined MLIU milestone is displayed.

#### DY6 MLIU & QPI Reporting Requirements

MLIU% is based on the highest MLIU% of the combined projects or the updated MLIU% entered under "Manual MLIU Corrections"

Total DY5 MLIU %	Total DY5 QPI Goal	(MLIU % ) x (QPI)	MLIU Required Indicator
100.00%	911	911	No

←--- Note - During the transition year, the MLIU metric will be Pay-For-Performance (P4P) if the indicator is Yes and Pay-For-Reporting (P4R) if the indicator is No. HHSC and CMS may require additional MLIU as P4P based on project review.

You must indicate whether you agree or disagree with the combined project information that will be used for DY6 as "Yes" or "No". If you disagree, you must enter comments regarding your disagreement.

**Do you agree to the combined QPI pre-DSRIP baseline, goals, and MLIU % that will be used for DY6 subject to HHSC and CMS approval?**

←--- Note - You must indicate either "Yes" or "No"

**Please enter any additional comments related to your agreement or disagreement with the combined QPI information (Optional)**

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### Final QPI/MLIU Information for Combined Project

This displays the project information that will be used for DY6 based on the previous selections in the tab.

*Final QPI / MLIU Information for Combined Project*

Cat 1 or 2 Project ID	Project Area	Medicaid %	Low-Income, Uninsured %	Total MLIU %	QPI Grouping	QPI Metric 1		
						Metric ID & Description	pre-DSRIP Baseline	Metric Goal
133340307.2.1	2.13	48.00%	52.00%	100.00%	Individuals	NA	0	911

### Category 3 Information

This displays the Category 3 outcomes for the combined project based on the original projects. If the same Category 3 outcome was selected for the individual projects, the outcome will appear once.

#### Category 3 Information

IT Reference	Outcome Description
IT-6.2.a	To measure general satisfaction across varied health and human services.

### ***(CMHCs only) DY6 DSRIP PBP Retained Funds Tab***

This tab is only displayed for CMHCs. The table shows the DSRIP amounts that would remain in each region for the DY6 Performance Bonus Pool.

#### CMHCs - DY6 DSRIP Performance Bonus Pool (PBP) Retained Funds

**Note: For cross-regional CMHC project combinations, 5-10% of the CMHC provider's total DY6 DSRIP funding will remain with the original region for PBP purposes. The below table calculates how much DY6 funding will remain with the original RHP(s) regardless of combined projects.**

RHP	Provider's Regional Cat 1-3 DY5 Valuation	DY6 DSRIP Funding to Remain in Region for Performance Bonus Pool	RHP	Provider's Regional Cat 1-3 DY5 Valuation	DY6 DSRIP Funding to Remain in Region for Performance Bonus Pool
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19	\$875,366	\$87,537
10	\$388,288	\$19,414	20		